

# Oxford Warlords Minor Rep Hockey Association (OWMRHA)



## Roles and Responsibilities of a Team Parent Representative



1. You are a neutral liaison between team *parent(s)*, Coaching staff and OWMRHA. To assist in resolving team disputes and concerns. Listen, understand and document the information of concern or complaint from *parent(s)*. Remain impartial and don't voice your opinions.
2. Ensure *parents* know the process for matters relating to *hockey*. If it is a complaint regarding Abuse, Harassment or Bullying and or if at any time, you are unsure of how to handle the situation bring it to the attention to the President of OWMRHA for assistance and guidance.
3. Be a good role model for your team's *parents*.
4. Attend all your team *parent* meetings. The *Parent Rep* will schedule two team meetings minimum per season (1 prior to Jan. 1, and 1 prior to Feb 28<sup>th</sup>)
5. Be familiar with the ORHL Code of Conduct.
6. Document and communicate concern or complaints to the OWMRHA President or Vice President.



## Parent Concern or Complaint Process



**Wait 24 Hours**



Discuss the concern with your child and pursue only if your child feels it is a concern that worth addressing.



Contact your team Parent Rep. Your Parent Rep will arrange a meeting with Coaching Staff, Manager and, if necessary, the President of OWMRHA (if your Parent Rep. is the concern, contact the President of OWMRHA)